



Memorandum

TO: City Council
FROM: Mayor Chuck Reed
SUBJECT: REQUEST FOR TRAVEL AND
EXCUSED ABSENCES
DATE: March 19, 2013

APPROVE *Chuck Reed* **DATE:** 3/19/13

RECOMMENDATION: Authorize travel to Washington, D.C. Authorize excused absences for the City Council Meeting on Tuesday, March 19, 2013, and for the meeting of the Rules and Open Government Committee on March 20, 2013, due to official City business.

Authorization for: Mayor Chuck Reed

Location: Washington, D.C.

Meeting Dates: March 19 – March 24, 2013

Source of Funds: Mayor's Office Budget

Purpose: The Mayor will join the Silicon Valley Leadership Group to advocate for federal policies to support Silicon Valley job creation and global competitiveness. Delegation visits will be made with U.S. Senate and U.S. House leaders as well as key administration officials. Separate meetings on other matters specific to San José will also be scheduled with the FAA, National Park Service, Department of the Treasury, and White House staff.